



Pohutukawa Coast Bike Club Annual General Meeting Minutes, 18 April 2017

Meeting opened 7.30 pm

Present: Callum Wilson (CW), Rodger Shepherd (RS), Mandy McDavitt (MM), Steve Kershaw (SK), Arlene Rayner (AR), Nigel McCreight (NM), Nick Coyne (NC), Andrew Smith (AS), Kerry Oxenham (KO), Ido Hadar (IH).

Apologies: Brent Rayner (BR)

Description	Action
<ul style="list-style-type: none"> CW opened the meeting thanking those in attendance. 	
<p><u>Previous Minutes</u></p> <ul style="list-style-type: none"> No new shuttle vehicle required as the stolen vehicle was found and returned. A person was caught and charged for stealing the vehicle and was required to pay some money to the club as part of his punishment. No money has been received to date. CW to chase this up. CW proposed the minutes of the 2016 AGM be accepted. AR seconded this. 	<p>CW to follow up with courts regarding money owed to club for stolen vehicle.</p>
<p><u>President Report – Callum Wilson</u></p> <ul style="list-style-type: none"> Refer to annual report for 2016/2017 president report. <p><u>Forest Update</u></p> <ul style="list-style-type: none"> Whitford Block still closed and understand that most MTB tracks are gone due to trees felled in those areas. Charging Pig and Milk Run are also believed gone. Wild Turkey left but possibly affected by slips. The club has some money to rebuild tracks when Whitford opens. Whitford Trust has \$20,000 plus but this money can only be used within the Whitford Boundary. If new tracks are built where the forest has been cleared it is likely to get overrun with gorse when the forest closes again because it is unlikely we will be allowed to the forest for track maintenance (likely to open for only about a year, before closing again to fell the entire forest). Can look at option of utilising the eastern side of Whitford Forest where there are 12 year old pines. If we build in this area we may still be able to access this part of the forest when it closes from Maraetai. Could apply for Whitford Community Trust money to pay for the tracks. Need to look into this option further. 2018 will be a tough year for the club as Maraetai will likely close for 9 months to a year for felling and Whitford will have limited tracks. 	<p>CW to look at eastern Whitford forest for developing future MTB tracks.</p>

Description	Action
<p data-bbox="165 206 646 235"><u>Presidents Report Cont. - Track Building</u></p> <ul data-bbox="213 250 1141 1512" style="list-style-type: none"> <li data-bbox="213 250 1141 340">• Last year two tracks were professionally built in Maraetai Forest – Eastern Front and Prospectors and three were constructed by the club – Sweet As to Screammers, Upper Nile and Inside Out. <li data-bbox="213 362 1141 452">• No formal sponsorship was applied for, with the new tracks being paid for by memberships and money raised from day passes and the Funduro events. <li data-bbox="213 474 1141 530">• Committee agreed last meeting that funding should be applied for this year. <li data-bbox="213 553 1141 676">• Recently applied to Trail Fund to fix tracks damaged by the storm – Screammers, Tunnel Vision (bottom half), bottom of Fools Gold. We have received a quote from Trail Pro of \$2,500 to fix these tracks. Work will take place in Winter when the ground is softer. <li data-bbox="213 698 1141 900">• Looking at applying for \$10,000 from Council to build one up and two down tracks at Maraetai (The 1 up, 2 down Project). Plan to build these tracks this winter. CW proposed complete rebuild of Comfortably Numb and the Nile. Propose the Nile either be a two or one way track, possibly connecting to BIT. Could redo Boundary Run as the “up” track, however there is the risk it will be turned into a road when Maraetai Closes for felling. <li data-bbox="213 922 1141 956">• Majority of members would prefer an up track opposed to using the road. <li data-bbox="213 978 1141 1034">• Phil Manchester has proposed building an up track starting at the bottom of Horse Track. <li data-bbox="213 1057 1141 1113">• Could build another track by Tunnel Vision and possibly an up-track to Screammers. <li data-bbox="213 1135 1141 1191">• Received two quotes in rate/m from Trail Pro and Tim Hunter Trail Company. The lowest quote was in the order of \$40K. <li data-bbox="213 1214 1141 1337">• RS suggested we could employ a full time trail builder, though gets difficult when paying a salary – could employ as a Contractor. Is hard to find someone suitable as they need specific skills in being able to identify possible track options. <li data-bbox="213 1359 1141 1415">• RESOLUTION: committee agreed to apply for funding for 1 up/2 down Project. Arlene Rayner seconded it. <li data-bbox="213 1438 1141 1512">• Medium term plan is to use Council land on Okaroro Road as the main bike entrance, with bike cleaning facilities etc. Currently working with Council on this plan. Will need to go through the consenting process. <p data-bbox="165 1534 322 1563"><u>Maintenance</u></p> <ul data-bbox="213 1585 1141 1960" style="list-style-type: none"> <li data-bbox="213 1585 1141 1641">• Maintenance of tracks will be ongoing. Tracks need to be shaped and gorse sprayed. <li data-bbox="213 1664 1141 1697">• Club now has a scrub cutter. <li data-bbox="213 1720 1141 1798">• Need to pay someone to carry out maintenance as currently relying on members to volunteer, which hasn't worked too well as people get busy with work etc. <li data-bbox="213 1821 1141 1877">• Could try a working bee – though tend to only get a few turning up and has to be fine weather, which is hard to plan for. <li data-bbox="213 1899 1141 1960">• Water another issue – would need to use shuttle vehicle to move water to the top. 	

Description	Action
<p><u>Presidents Report Cont. - Shuttles</u></p> <ul style="list-style-type: none"> Shuttles were very popular over the summer months. Two shuttles were frequently used. Shuttles however came to an abrupt end due to the storm. Shuttle vehicle good for another year – it is currently up to warrantable standards. 	
<p><u>Treasurers Report – Rodger Shepherd</u></p> <ul style="list-style-type: none"> Refer to Annual Report for Treasures report. Campbell Tyson did the 2015 accounts. RS asked the committee if we would like to use them again. Campbell Tyson did not charge and instead asked if they could have an advertisement in the next newsletter. RS advised the club doesn't need fully audited accounts. The committee agreed that fully audited accounts are not required and to continue with the status quo. KO seconded this. We now have to pay MTBNZ \$5/member or \$10/family to obtain PL insurance. 	<p>MM to advertise accountant in next newsletter.</p>
<p><u>Annual report – Mandy McDavitt</u></p> <ul style="list-style-type: none"> Refer to Annual Report for more details. Memberships are currently \$50 for single and \$100 for family. Agreed at last meeting to not increase. In the 2016/2017 season there were 526 members (82 family and 444 single), 16 members down from last. There were 138 new members. We are now collecting information on forest use, family member names and DOB as required by MTBNZ. Day passes are doing well. Some \$2,490 was collected last year. Only selling day passes at GAS Maraetai. Will approach Whitford BP about selling day passes when Whitford Forest Opens. Ladies shuttles continued to around June 2016 and only one shuttle day was held in 2017 (due to a busy summer and the storm that brought shuttles to an abrupt end). Ladies shuttles will resume in Spring. Two Funduro events were held, one on 1 May 2016 and one on 27 November 2016. Both events were successful and we received a lot of positive feedback. Entries were taken on-line and on the day. The entry fee was \$20 for club members and \$30 for non-club members. It was an extra \$5 on the day. There were 75 competitors in the May Funduro and 72 in the November Funduro. A total of \$1,880 was gathered from entry fees in May and \$1,705 in November. A profit of around \$2400 was made from both events. 	
<p><u>Health and Safety Report – Nigel McCreight</u></p> <ul style="list-style-type: none"> Refer to annual report for further details. A new H&S document was developed for the club. This document was issued to current members when it was introduced and new members are required to read it when joining the club. A new hazard was introduced – bees. Bee hives were placed adjacent to Trig Road, about ¾ way up road. The two Funduro events and the North Island Secondary School XC race went ahead with no H&S issues. 	

Description	Action
<p><u>Health and Safety Cont.</u></p> <ul style="list-style-type: none"> The two recent storms caused significant damage to roads and tracks in the forest. Information on the damage was communicated via Facebook and newsletters. It was agreed that some tracks that still remain damaged such as Two Dead Cows, Loam Highway, Inside Out and Goon Coasters will remain closed and will have tape placed at entrance to keep people out. We will also put on our website that these tracks are closed until further notice. The slip located on Boundary Run has been taped off to warn people of the slip and to slow down and go around. B's track has been cleared. MM recommended that signage be erected at the jump on Grenade as there has been a few reports of people crashing at this location as they are unaware the gap jump exists. AR advised they may have a jump sign at home to erect. 	<p>Tape to be placed at entrance of closed tracks – Horse Track, Inside Out, Loam Highway etc.</p> <p>AR to provide jump signage for gap jump on Grenade.</p>
<p><u>Teen Report – Kerry Oxenham</u></p> <ul style="list-style-type: none"> Refer to Annual report for more details. Weekly rides will continue through winter. KO mentioned that Phil Manchester and himself are looking at someone to take over running the teen rides as their kids are coming out the end of the group. Some older riders that came through the PCBC teens still help out from time to time but there is no one earmarked to take over. IH keen to help with the teen rides and take over the organisation. There are three PCBC teen riders that are on the long list to race for New Zealand at the World's in Cairns later this year. Jessica Manchester and Charlotte Rayner in the XC and Josh Oxenham for the downhill. There are also four PCBC teen riders (the above plus Blake Ross) who plan to race in Europe this year. The committee discussed fundraising options for these riders. KO recommended that we plan to raise funds for those heading to Cairns as will allow more time to fundraise. Possible options briefly discussed were a Funduro, a Mud-duro, MTB orienteering, a shuttle day etc. It will be winter, which will limit options. 	
<p><u>Website Report- Nick Coyne</u></p> <ul style="list-style-type: none"> Refer to attached Annual Report for 2016/2017 summary. The website is now more visible and now appears on the first page of Google search engine. NC will be stepping down from the committee today. A big thanks to Nick for his hard work and for the free hosting. AR to take over managing the website from NC. 	
<p><u>Acceptance of Annual Report</u></p> <ul style="list-style-type: none"> CW proposed the annual report be accepted, NR seconded this. 	

Description	Action
<p><u>Election of new Committee</u></p> <ul style="list-style-type: none"> • The following new committee members were elected: <ul style="list-style-type: none"> - Callum Wilson (President) - Roger Shepherd (Treasurer) - Mandy McDavitt (Secretary) - Nigel McCreight (Health and Safety Representative) - Arlene Rayner (Website Representative) - Kerry Oxenham (Teens Representative) - Janet Stark (Spokeswomen Representative) - Brent Rayner (Trail building/maintenance) - Steve Kershaw • A big thankyou to Nick Coyne who is stepping down from the committee. Thanks Nick for your commitment and great work over the past few years. Hopefully we can still get you in to help out with the Funduro timing in the future. 	
Meeting closed 9.20 pm	